



## PROFESSIONAL SUMMARY

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Hardworking Graduate Teaching Assistant currently completing Master of Arts in TESOL and teaching SPAN 102 at West Virginia University. Experienced in teaching and mentoring less experienced students to help each fully explore class material. Offers multifaceted skills in support of faculty and staff needs.

## SKILLS

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- Collaboration
- Public speaking
- Creative thinking
- Teamwork

## EXPERIENCE

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| <b>Administrative Assistant</b><br>Lawyer's Office – Murcia, Spain  | 2021-2022    |
| <ul style="list-style-type: none"><li>- Productive organization of confidential files</li><li>- Delivered accurate translations of files</li></ul>  |              |
| <b>Teacher of English, 9th-grade bilingual students</b><br>IES Miguel de Cervantes – Murcia, Spain  | 2022-2022    |
| <ul style="list-style-type: none"><li>- Prepared and implemented lesson plans covering required course topics</li><li>- Utilized multimedia strategies and technology to convey information in fresh and interesting ways</li></ul>   |              |
| <b>Internship Student</b><br>University of Murcia – Murcia, Spain   | 2021-2023    |
| <ul style="list-style-type: none"><li>- Identified issues, analyzed information and provided solutions to problems</li><li>- Used coordination and planning skills to achieve results according to schedule</li></ul>   |              |
| <b>Collaborative Scholarship</b><br>University of Murcia – Murcia, Spain  | 2022-2023    |
| <ul style="list-style-type: none"><li>- Quickly learned new skills and applied them to the research, improving efficiency and productivity related to cognitive linguistics</li><li>- Proved successful working related to multimodal communication within tight deadlines and a fast-paced atmosphere</li></ul>  |              |
| <b>Graduate Teaching Assistant</b><br>West Virginia University – Morgantown, WV, USA  | 2023-current |
| <ul style="list-style-type: none"><li>- Teaching SPAN 102 implementing Task-based Language Teaching (TBLT)</li><li>- Designing lesson plans and correcting assignments</li><li>- Establishing dynamic learning and secure environments to support students' interests with engaging lectures</li><li>- Observing other instructors to write supplementary lecture notes and compose visual aids</li></ul> |              |

## EDUCATION

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**Master of Arts, Teaching English as a Second Language (TESOL)**

2023-current

West Virginia University – Morgantown, WV, USA

**Major, English Literature and Linguistics**

2019-2023

University of Murcia – Murcia, Spain

- GPA 3.37

- Graduated with honors in 20 out of 40 courses

## LANGUAGES

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Spanish – Mother tongue

English – C1 (Advanced)

Italian – A2 (Pre-intermediate)

French – A2 (Pre-intermediate)

